



JOB OPENING NOTIFICATION

Join the OETA Family & Community Learning Team!

The Oklahoma Educational Television Authority (OETA) is seeking dynamic, dependable, and mission-driven individuals to support our **PBS KIDS Family & Community Learning (FCL)** workshops across Oklahoma. These interactive, family-centered events engage children and caregivers in hands-on, inquiry-based learning rooted in PBS KIDS media and content.

We are hiring for the following contract roles:

FCL Facilitator – \$800 per workshop cycle

Duties:

As the primary workshop leader, the Facilitator is responsible for planning, leading, and evaluating a full series of FCL sessions (typically 4 per theme). Duties include guiding families through the workshop flow (Eat, Explore, Learn, Share), modeling inquiry-based learning, supporting the use of technology and PBS KIDS media, and creating a welcoming environment for diverse families.

Key Qualifications:

- Experience facilitating group learning or family engagement activities
 - Comfort with tablets and digital tools
 - Ability to model inclusive, playful, and inquiry-rich facilitation strategies
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FCL Support Facilitator – \$500 per workshop cycle

Duties:

The Support Facilitator ensures smooth delivery of workshops by helping manage the environment, providing hands-on assistance at activity stations, supporting transitions, and offering family engagement throughout the sessions. This role is essential for promoting accessibility, collaboration, and learner success.

Key Qualifications:

- Experience working with children and families
- Bilingual abilities or comfort supporting diverse populations a plus
- Strong communication and teamwork skills

FCL Assistant – \$300 per workshop cycle**Duties:**

The Assistant helps with logistics, setup, hospitality, and behind-the-scenes support that ensures a welcoming and organized experience. Duties include preparing materials, helping with check-in, food service, space cleanliness, and assisting with basic tech and documentation needs.

Key Qualifications:

- Friendly, dependable, and organized
- Willingness to support a variety of workshop needs
- Interest in early learning and family engagement

Service Window: Opportunities are available during scheduled workshop seasons. Dates and locations will vary and be coordinated in advance.

To Apply:

Please send a brief statement of interest, relevant experience, and availability to **Liza Odom, Programs Manager**, at **lodom@oeta.tv**. Be sure to indicate which role(s) you are interested in.

Join us in bringing high-quality, joyful learning to Oklahoma families!

OETA is an equal opportunity contractor and values diversity, equity, and inclusion in all educational efforts.